



It's that time again... 2026 Open Enrollment!

The City of DuPont announces the 2026 Open Enrollment period, **November 17th- December 10th!** Now is the time of year when you can re-evaluate your health insurance coverage needs and make changes to your health benefit selections for next year, effective January 1, 2026. During the Open Enrollment period, employees may:

- Add, change, or cancel health insurance: medical, dental, and vision
- Add or discontinue dependent coverage
- Update beneficiaries

If you DO NOT want to make changes to your benefit selections in 2026

Whether you elect to make changes or keep everything the same in 2026, *all employees must complete an Open Enrollment Choice Form*, located on the “Employee Access” page (link at the bottom of the Home page on the City’s website) or [click here](#).

To MAKE CHANGES to your benefits selections in 2026:

You will need to complete the *Open Enrollment Choice Form* along with the applicable benefit enrollment or change forms, located on the “Employee Access” page (link at the bottom of the Home page on the City’s website) or [click here](#). Benefit coverages and other information, including each provider’s Summary of Benefits (SBC) and contact information can be found on the HR page of the City’s website at <https://www.dupontwa.gov/119/Employee-Benefits>.

To CANCEL your current City health insurance coverage:

You can waive City’s health insurance coverage effective January 1, 2026, by submitting a copy of proof of your other health insurance coverage, along with the *Open Enrollment Choice Form* and the *Waiver of Insurance Form*, located on the “Employee Access” page (link at the bottom of the Home page on the City’s website) or [click here](#).

All forms must be turned into HR by December 10th, 2025

Completed forms may be submitted to HR via email at dupontHR@dupontwa.gov, in the HR inter-office mailbox, or in-person in the HR office at City Hall.

Additional benefit information: Our benefit vendors will be providing virtual meetings, webinars, and/ or individual appointments to provide information and answer general benefit questions. See the “2026 Open Enrollment Vendor Schedule” for more information, located on the “Employee Access” page (link at the bottom of the Home page on the City’s website) or [click here](#)! To review

Questions? Feel free to [email](#) the HR team with any questions regarding the Open Enrollment process, your current benefit selections, or to request a printed copy of forms or other benefit materials.

Best Regards and Well Wishes from your DuPont HR Team!