



**Square Footage Business & Occupation
Tax Quarterly Report**
(Ordinance No. 24-1142)

DuPont Business License #: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Email Address: _____

☐ Return is for the quarter ending: _____

☐ We have less than 20,000 Taxable Square Footage in DuPont – No tax owed

1) Taxable Floor Area: _____

2) Tax Owed (line 1 times .15): _____

3) Deduction for B&O Tax Paid: _____

4) Total tax due (line 3 less line 4): _____

5) Penalty: _____

6) Payment Due: (line 5 plus line 6): _____

Payment is due in our office by the end of the month following the end of the quarter. **If no payment is due, a report still must be filed.** Any payments received after the due date will be assessed a penalty as follows:

1 to 40 days delinquent – 10% of tax due, a minimum of \$5.00

41 to 70 days delinquent – 20% of tax due, a minimum of \$5.00

71 + days delinquent – 30% of tax due, a minimum of \$5.00

Prepared by: _____
PRINT NAME

Phone: _____

Signature: _____

Date: _____

Mail with payment to: City of DuPont, 1700 Civic Drive, DuPont, WA 98327

City of DuPont use only

Date received: _____

CR # _____

City of DuPont
1700 Civic Drive
DuPont, Washington 98327
253-964-8121 phone
253-964-3554 fax